

## Meeting of the Policy Council, July 1985

Keystone Conference Center, Keystone, Colorado, U.S.A., July 4, 1985  
(during the 1985 International Conference of the System Dynamics Society).

The meeting was called to order by the President, David Andersen, at 5:00 p.m. The following ten officers and members of the Policy Council were present:

Jay Forrester, Past President  
David Andersen, President  
Jørgen Randers, President-Elect  
Jack Pugh, Treasurer  
John Morecroft, Secretary  
Nathan Forrester, V.P. Meetings  
George Richardson, V.P. Publications  
Khalid Saeed, Policy Council Member  
John Sterman, Policy Council Member for 1985-1986

The agenda for the meeting is shown in appendix 1.

Approval of Minutes      Item #1

John Morecroft, Secretary, reviewed the minutes of the last meeting of the policy council, held in Oslo, August 3, 1984. (See D-3608)

Approval of Treasurer's Report      Item #2

Jack Pugh, Treasurer, presented the financial report shown in appendix 2. David Andersen, President, suggested that the Treasurer prepare a quarterly balance sheet and income statement and circulate them to the Policy Council.

Discussion of the Journal      Item #3

George Richardson, V.P. Publications, reviewed progress on the journal. His report is available from the Society's Business Office (MIT, E40-294, Cambridge, MA 02138 U.S.A.) as working paper D-3761.

Action on 1987 Shanghai Proposal      Item #4

David Andersen, President, noted that Bob Eberlein (Pugh-Roberts Associates) had agreed to be program chairman for the 1987 Shanghai conference. The policy council agreed that payment for the 1987 conference should go directly to the MIT Business Office, to simplify currency exchange. The policy council tentatively approved the Shanghai site for 1987, subject to further negotiations between David Andersen and the conference organizers in China.

## Meeting of the Policy Council, July 1985

Action on 1986 Sevilla Proposal      Item #5

Jørgen Randers, President-Elect, reported that arrangements for the 1986 conference in Sevilla, Spain are progressing smoothly.

Preliminary Selection of the 1988 Conference Site      Item #6

Nathan Forrester, V.P. Meetings, reported that Peter Gardiner, Andy Ford and Jack Homer have offered to host the 1988 conference at the University of Southern California in Los Angeles, U.S.A.

Approval of Budget 1985-1986      Item #7

Jørgen Randers, President-Elect, reviewed the Society's budget for 1985-1986. The final budget is shown in appendix 3.

Nominees for 1985-1986 Elections      Item #8

David Andersen, President, reviewed the nominating committee's proposed nominees. John Morecroft, Secretary, suggested that Fahriye Sancar be added as an alternate for the Policy Council, to improve the representation of women on the Council. The final approved slate is shown in appendix 4.

Approval of Fee Schedule for 1985/86 and 1986/87      Item #9

The Council discussed the fee schedule for 1985/86. David Andersen suggested that institutional subscriptions to the journal should be set at \$60/year rather than the originally proposed \$75/year. John Morecroft suggested that the Council should agree on a fee schedule for 1986/87 since the registration fee for the Sevilla conference includes membership for 1986/87. The final approved fee schedule is shown in appendix 5.

Fees at Annual Conferences      Item #10

Khalid Saeed (member of the Policy Council) suggested that future conference sites should be limited to major international air centers, in order to reduce the high cost of travel. He also suggested that costs in general should be lowered by selecting less expensive sites. The Policy Council agreed with these sentiments.

Functioning of the Ad Hoc Planning Committee      Item #11

David Andersen proposed that officers and council members continue to meet at the Society's principal office in Cambridge, MA, to provide advice and assistance to this year's President, Jørgen Randers. The group of officers and council members is known as the ad hoc planning committee. A tentative schedule of meeting dates for 1985-1986 is shown in appendix 6.

## Meeting of the Policy Council, July 1985

Guidelines for Annual Meetings      Item #13

The Policy Council discussed guidelines for running annual meetings drafted by David Andersen. Jørgen Randers suggested that the draft's guideline #9 be dropped (the item allowed the Society to provide "up-front" funding of conference expenses). The Policy Council agreed with the change. David Andersen suggested that a new guideline be added for organizing plenary sessions. The new guideline specifies that plenary themes be specified in the Call for Papers and that plenary papers should be selected on the basis of a competitive review of the full draft of submitted papers. The final agreed guidelines are shown in appendix 6.

Liaison with Other Societies      Miscellaneous Item

The Policy Council received a proposal from member Don Booker for a Liaison officer in the Society to initiate communication with other professional societies. David Andersen, the President, said that he would explore the suggestion.

David Andersen closed the Council Meeting at 6:30 p.m.

APPENDIX 1

Proposed Agenda  
Meeting of the Policy Council  
5:00 p.m., July 4, 1985  
Keystone, Colorado U.S.A.

1. Approval of Minutes (John Morecroft)
2. Approval of Treasurer Report (Jack Pugh)
3. Discussion of Journal (George Richardson)
4. Action on 1987 Shanghai Proposal (Qifan Wang)
5. Action on 1986 Sevilla Proposal (Jørgen Randers)
6. Preliminary Selection 1988 Site (Nathan Forrester)
7. Approve Budget 1985-86 (Jørgen Randers)
8. Approve Slate Proposed by  
Nominating Committee (David Andersen)
9. Approve Fee Structure for 1985-86 (Jørgen Randers)
10. Fees at annual conferences (Khalid Saeed)
11. Functioning of the ad hoc  
planning committee (David Andersen)
12. Review of Agenda for Society's  
Business Meeting (David Andersen)
13. General Guidelines for  
Annual Meetings (David Andersen)
14. Membership Strategy (David Andersen)
15. Constitution (Jack Pugh)

APPENDIX 2

System Dynamics Society Monthly Report - June 30, 1985

Income

	Actual to date	Budget for year
Memberships	5,940	5,500
'84 Conference/Norway	6,100	6,100
Journal Subscriptions	149	4,400
Miscellaneous Income	1,206	0
Interest Income	237	0
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	13,632	16,000

Expenses

President, misc. costs	0	500
President elect, misc. costs	0	100
Past President, misc. costs	0	100
Secretary		
Mailings ('84-'85)	1,135	1,700
misc.	371	500
Vice President Finance, misc. costs	26	200
Vice President Meetings	0	?
Vice President Membership Activities misc. costs	0	200
Vice President Publications, misc. costs	96	200
Vice President At Large, misc. costs	0	100
Journal	2,517	8,500
Legal Fees	0	4,000
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	4,119	16,100

APPENDIX 3

System Dynamics Society Budget for 1985-86

	<u>Income</u>
Memberships (220 @ \$50)	\$11,000.00
Sponsoring Organizations (1 @ \$1000 & 4 @ \$500)	\$3,000.00
Conference	\$4,000.00
Institutional Subscriptions (80 @ \$60)	\$4,800.00
	<u>\$22,800.00</u>

	<u>Expenses</u>
President, Misc. costs	\$500.00
President-Elect, Misc. costs	\$100.00
Past President, Misc. costs	\$100.00
Secretary	
Mailing ('84, '85)	\$1,700.00
Misc.	\$500.00
Vice-President, Finance, Misc. costs	\$200.00
Vice-President, Meetings, Misc. costs	\$200.00
Vice-President, Member Activities, Misc. costs	\$200.00
Vice-President, Publications, Misc. costs	\$200.00
Vice-President, At Large, Misc. costs	\$200.00
Journal	\$14,800.00
Support for Executive Editor	\$1,000.00
Annual Award	\$1,200.00
	<u>\$20,900.00</u>



APPENDIX 4

To: Policy Council  
From: Nominating Committee  
Subj.: Proposed nominees to vacancies that will occur at the end of  
1985-86.

As shown in Attachment A, six offices will be up for election in April of 1986. We propose the following names to you.

President Elect Eric Wolstenholme  
and  
Nathan Forrester

V.P. for Finance Alexander Pugh\*

Policy Council (Select 4 of 8)  
Alan Graham  
Andrew Ford  
Wilburt Wils  
Toshua Tshimada  
Nancy Roberts  
Khalid Saeed  
Javier Aracil  
Jean Claude Huot

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Alternates: Bertrand Braunschweig  
Jim Bush  
Karl Clauset  
Alan Gaynor  
Fahriye Sancar

In addition, the nominating committee recommends that Jay Forrester be appointed as Honorary Chair of the Policy Council.

\* This office is nominated as uncontested to insure continuity of the society's financial operation during its start up years.

ATTACHMENT A (to appendix 4)

OFFICERS AND POLICY COUNCIL OF THE SYSTEM DYNAMICS SOCIETY  
FOR 1985-1986

<u>Office</u>	<u>Expiration of Term</u>	<u>Appointments</u>
PAST PRESIDENT	1986	David Andersen
President	1986	*Jørgen Randers
President Elect	1986	Dennis Meadows
Secretary	1987	John Morecroft
V.P. Finance	1986	* Jack Pugh
V.P. Meetings	1988	Hermann Krallman
V.P. Member Activities	1987	Michael Karsky
V.P. At Large	1988	Eric Mosekilde
V.P. Publications	1987	George Richardson
Member of Council No. 1	1987	Pratap Mohapatra
No. 2	1988	*John Sterman
No. 3	1986	Roger Hall
No. 4	1987	Willard Fey
No. 5	1988	*Petter Gottschalk
No. 6	1986	Khalid Saeed
No. 7	1987	Erik Wolstenholme
No. 8	1988	*Qifan Wang
No. 9	1986	Geoffrey Coyle
No. 10	1987	Barry Richmond
No. 11	1988	*Erich Zahn
No. 12	1986	Richard Day

\*) Offices with one year remaining for 1985-1986 will come up for Election in 1986-1987. Nominations for these offices are shown in Appendix 4.

i) In 1985-1986, the Policy Council will be reduced from 14 to 12 members by attrition.



## APPENDIX 5

Item #9

System Dynamics Society  
Proposed Fee Schedule 1985-1986

(US Dollars per Year)

	<u>85-86</u>	<u>86-87</u>
Individual Members (Includes Journal Subscription)	\$50	\$50
Student Member (50% of Individual Rate)	\$25	\$25
Subscription to Journal	\$50	\$50
Institutional Subscription to Journal	\$60	\$75
Sponsor of the Society	\$1000	\$1000
Affiliate of the Society	\$500	\$500

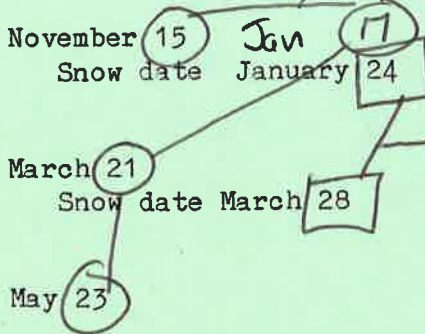
APPENDIX 6

Item #11

Proposed Meeting Dates  
ad hoc Planning Committee

As many Officers and Council Members as possible will assemble at the Society's Principal office in Cambridge from 11:00 a.m. to 4:30 p.m. During that time we will place a conference call to the President in Oslo. (These dates will be reconfirmed at the first meeting on September 20.)

September 20



*main dates.*

*snow dates.*

APPENDIX 7

Item #13

General Guidelines for Annual Meeting  
Approved at Keystone Colorado  
July 5, 1985

1. Overall responsibility for the annual meetings rests with the Vice President for Meetings.
2. The overall scientific content, fee structure, and logistical detail of each conference is the primary responsibility of the conference chair acting on behalf of the Society and with the approval of the Policy Council.
3. Usually, the Vice President shall appoint one member of the Society to act as a "liaison" person for each upcoming meeting. For example, in 1986, liaisons would be appointed for the meetings in 1986, 1987 and 1988. A fourth liaison would be soliciting a site for 1989. These contact persons will constitute the meetings committee.
4. Each year at the annual meeting, the policy council will designate a meeting site, host institution, and meeting chair for 3 years in advance. For example, in 1986, the meeting site for 1989 will be decided. This implies that at any point in time, there will be 3 approved future sites, three meeting chairs, and three Society liaisons. Someone will also be looking about for the fourth year out.
5. Two years before a meeting is to be held, the meeting chair will prepare a written proposal for that meeting, including at least: dates, fees, and location for review by the Policy Council. The level of detail for the proposal should be worked out between the Society liaison person, the chair, and the VP for Meetings.
6. The Society depends on "profits" from the annual meetings to finance the journal. Fees should be set so as to cover reasonable direct expenses of the conference organizer and return a profit to the Society. The exact fee structure may vary from year to year, but should be reviewed in general by the Policy Council two years in advance.
7. Normally, support staff for the conference will be donated by the host institution and not charged against the conference cost.
8. An effort should be made to "bundle" society dues with the conference fees for the convenience of members who have their home institutions pay their fees.
9. Copies of papers presented at meetings are normally made available at proceedings.
10. In order to publicize the Society's meetings, a good-looking call for papers and final conference announcements should be circulated as

widely as possible. The Society will provide the mailing list and labels for these mailings.

11. Guideline for organization of plenary session pending.